

North East Derbyshire District Council

Standards Committee

10 December 2025

ANNUAL CONSTITUTION REVIEW

Report of the Assistant Director of Governance and Monitoring Officer

Classification: This report is public

Report By: Amy Bryan, Governance Manager

Contact Officer: Amy Bryan, Governance Manager

PURPOSE / SUMMARY

Each year the Standards Committee carries out a review of the Constitution and presents an updated version to the Council at the Annual Meeting in May. This report is to commence that process and to propose changes to the Council's Constitution.

RECOMMENDATIONS

1. That Members consider the proposed changes and recommend to Council for inclusion in the Constitution.

IMPLICATIONS

Finance and Risk: Yes ☐ No ☒

Details:

On Behalf of the Section 151 Officer

Legal (including Data Protection): Yes ☒ No ☐

Details: As in the report

On Behalf of the Solicitor to the Council

Staffing: Yes ☐ No ☒

Details:

On behalf of the Head of Paid Service

DECISION INFORMATION

Decision Information	
Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: NEDDC: Revenue - £125,000 <input type="checkbox"/> Capital - £310,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)	No
District Wards Significantly Affected	None
Equality Impact Assessment (EIA) details:	
Stage 1 screening undertaken <ul style="list-style-type: none"> Completed EIA stage 1 to be appended if not required to do a stage 2 	No, not applicable.
Stage 2 full assessment undertaken <ul style="list-style-type: none"> Completed EIA stage 2 needs to be appended to the report 	No, not applicable
Consultation: Leader / Deputy Leader <input type="checkbox"/> Cabinet <input type="checkbox"/> SMT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input type="checkbox"/> Public <input type="checkbox"/> Other <input type="checkbox"/>	Yes Details: Standards Committee and senior officers.

Links to Council Plan priorities; <ul style="list-style-type: none"> A great place that cares for the environment A great place to live well A great place to work A great place to access good public services
A great place to access good public services – this report concerns the governance arrangements for the Council and their annual review.

REPORT DETAILS

1 **Background** *(reasons for bringing the report)*

- 1.1 Each year a review of the Council's Constitution is undertaken by the Standards Committee.
- 1.2 A review of the Constitution in terms of typographical errors, new legislation, change in titles etc. will be carried out by officers.
- 1.3 The items set out in the appendices are proposed amendments to the Constitution or areas for review.
- 1.4 The reviewed Constitution will be presented to Council at the Annual Meeting in May 2026.

2. **Details of Proposal or Information**

- 2.1 The proposed changes and areas to be reviewed of the Constitution are set out in the appendices to this report and are for Members consideration.

3 **Reasons for Recommendation**

- 3.1 An annual review is good practice and helps to keep the Constitution up to date.

4 **Alternative Options and Reasons for Rejection**

- 4.1 To not review the Constitution was rejected as not being good practice.

DOCUMENT INFORMATION

Appendix No	Title
1	Review of Committee substitutes following implementation in May 2025 (to follow)
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet you must provide copies of the background papers)	
None	